## Business Drivers ( Problem / Opportunity statement)

* What are the key business goals that this project is intended to achieve and what time frame should they be achieved at?
  + A
* What are the specific business drivers that are motivating this project
  + A

## Objectives

## Constraints

* What is the total budget for the project
* What is the total time given to the project
* How many people will be working on the project in total

## Project Phases Schedule

Initiation phase DD/MM/YY – DD/MM/YY

Planning phase DD/MM/YY – DD/MM/YY

Execution phase DD/MM/YY – DD/MM/YY

Closeout phase DD/MM/YY – DD/MM/YY

## Indicative Project Budget

**Jobs**

* Who are the recommended team members to be working on this project?
* Will each be working every week of each phase? What is their roster/total weeks to look like?
* What is the pay for each of the members?

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Job role | Hours per week | Project weeks | Rate of pay | Total |
| All Project team members |  |  |  |  |
| - | - | - | - |  |
| - | - | - | - |  |
| Total labour costs | | | |  |

**Resources**

* What resources will be used in the project and what is their individual cost
* What is the expected quantity to be used of each resource

|  |  |  |  |
| --- | --- | --- | --- |
| Resource name | Cost each | Quantity | Total |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| Total cost of Materials & Apps | | | $0 |

|  |  |
| --- | --- |
| Total cost for project ( labour + materials & Apps |  |

|  |  |
| --- | --- |
| Project Role | Project Tasks |
| Database Administrator |  |
| Programmer |  |
| Web Developer |  |
|  |  |
|  |  |
|  |  |

## Risk

What risks are expected to occur during project development?

Which are expected to be the most impactful, which do we need to focus on to minimise?

What needs to be done prior to delivery?